

BAY CITY PUBLIC SCHOOL DISTRICT

ELECTION CONSOLIDATION

January 1, 2013 - December 31, 2016
Public Hearing held January 14, 2013

Cynthia A. Luczak, Bay County Clerk
515 Center Avenue, Suite 101
Bay City, MI 48708
(989) 895-4280



APPROVED

Bay City School District

****NOTE**** All roads that mark the boundaries of the school attendance area are split. The two sides of the road are in different attendance areas, except the following:
- S 7 Mile Rd from Midland Rd to E Townline 14 Rd.
- Both side attend Auburn Elementary.
- E Indiana St from N Henry St east to the Saginaw River.
- Both sides attend Kolb Elementary.

The map displays the Bay City School District with various attendance areas labeled: Williams Twp, Monitor Twp, Kawkawiin Twp, Beaver Twp, Monitor Twp, Portsmouth Twp, Buena Vista Twp, Merritt Twp, and Tittabawassee Twp. Major roads shown include W Parish Rd, W Beaver Rd, W Wheeler Rd, W Midland Rd, W Salzburg Rd, W Hotchkiss Rd, W Garfield Rd, W Borton Rd, W Hampton Rd, W Cass Avenue Rd, E North Union Rd, E Midland Rd, E 3 Mile Rd, E 2 Mile Rd, E 1 Mile Rd, E 1/2 Mile Rd, E 1/4 Mile Rd, E 1/8 Mile Rd, E 1/16 Mile Rd, E 1/32 Mile Rd, E 1/64 Mile Rd, E 1/128 Mile Rd, E 1/256 Mile Rd, E 1/512 Mile Rd, E 1/1024 Mile Rd, E 1/2048 Mile Rd, E 1/4096 Mile Rd, E 1/8192 Mile Rd, E 1/16384 Mile Rd, E 1/32768 Mile Rd, E 1/65536 Mile Rd, E 1/131072 Mile Rd, E 1/262144 Mile Rd, E 1/524288 Mile Rd, E 1/1048576 Mile Rd, E 1/2097152 Mile Rd, E 1/4194304 Mile Rd, E 1/8388608 Mile Rd, E 1/16777216 Mile Rd, E 1/33554432 Mile Rd, E 1/67108864 Mile Rd, E 1/134217728 Mile Rd, E 1/268435456 Mile Rd, E 1/536870912 Mile Rd, E 1/1073741824 Mile Rd, E 1/2147483648 Mile Rd, E 1/4294967296 Mile Rd, E 1/8589934592 Mile Rd, E 1/17179869184 Mile Rd, E 1/34359738368 Mile Rd, E 1/68719476736 Mile Rd, E 1/137438953472 Mile Rd, E 1/274877906944 Mile Rd, E 1/549755813888 Mile Rd, E 1/1099511627776 Mile Rd, E 1/2199023255552 Mile Rd, E 1/4398046511104 Mile Rd, E 1/8796093022208 Mile Rd, E 1/17592186044416 Mile Rd, E 1/35184372088832 Mile Rd, E 1/70368744177664 Mile Rd, E 1/140737488355328 Mile Rd, E 1/281474976710656 Mile Rd, E 1/562949953421312 Mile Rd, E 1/1125899906842624 Mile Rd, E 1/2251799813685248 Mile Rd, E 1/4503599627370496 Mile Rd, E 1/9007199254740992 Mile Rd, E 1/18014398509481984 Mile Rd, E 1/36028797018963968 Mile Rd, E 1/72057594037927936 Mile Rd, E 1/144115188075855872 Mile Rd, E 1/288230376151711744 Mile Rd, E 1/576460752303423488 Mile Rd, E 1/1152921504606846976 Mile Rd, E 1/2305843009213693952 Mile Rd, E 1/4611686018427387904 Mile Rd, E 1/9223372036854775808 Mile Rd, E 1/18446744073709551616 Mile Rd, E 1/36893488147419103232 Mile Rd, E 1/73786976294838206464 Mile Rd, E 1/147573952589676412928 Mile Rd, E 1/295147905179352825856 Mile Rd, E 1/590295810358705651712 Mile Rd, E 1/1180591620717411303424 Mile Rd, E 1/2361183241434822606848 Mile Rd, E 1/4722366482869645213696 Mile Rd, E 1/9444732965739290427392 Mile Rd, E 1/18889465931478580854784 Mile Rd, E 1/37778931862957161709568 Mile Rd, E 1/75557863725914323419136 Mile Rd, E 1/151115727451828646838272 Mile Rd, E 1/302231454903657293676544 Mile Rd, E 1/604462909807314587353088 Mile Rd, E 1/1208925819614629174706176 Mile Rd, E 1/2417851639229258349412352 Mile Rd, E 1/4835703278458516698824704 Mile Rd, E 1/9671406556917033397649408 Mile Rd, E 1/19342813113834066795298816 Mile Rd, E 1/38685626227668133590597632 Mile Rd, E 1/77371252455336267181195264 Mile Rd, E 1/154742504910672534362390528 Mile Rd, E 1/309485009821345068724781056 Mile Rd, E 1/618970019642690137449562112 Mile Rd, E 1/1237940039285380274899124224 Mile Rd, E 1/2475880078570760549798248448 Mile Rd, E 1/4951760157141521099596496896 Mile Rd, E 1/9903520314283042199192993792 Mile Rd, E 1/19807040628566084398385987584 Mile Rd, E 1/39614081257132168796771975168 Mile Rd, E 1/79228162514264337593543950336 Mile Rd, E 1/158456325028528675187087900672 Mile Rd, E 1/316912650057057350374175801344 Mile Rd, E 1/633825300114114700748351602688 Mile Rd, E 1/1267650600228229401496703205376 Mile Rd, E 1/2535301200456458802993406410752 Mile Rd, E 1/5070602400912917605986812821504 Mile Rd, E 1/10141204801825835211973625643008 Mile Rd, E 1/20282409603651670423947251286016 Mile Rd, E 1/40564819207303340847894502572032 Mile Rd, E 1/81129638414606681695789005144064 Mile Rd, E 1/162259276829213363391578010288128 Mile Rd, E 1/324518553658426726783156020576256 Mile Rd, E 1/649037107316853453566312041152512 Mile Rd, E 1/1298074214633706907132624082305024 Mile Rd, E 1/2596148429267413814265248164610048 Mile Rd, E 1/5192296858534827628530496329220096 Mile Rd, E 1/10384593717069655257060992658440192 Mile Rd, E 1/20769187434139310514121985316880384 Mile Rd, E 1/41538374868278621028243970633760768 Mile Rd, E 1/83076749736557242056487941267521536 Mile Rd, E 1/166153499473114484112975882535043072 Mile Rd, E 1/332306998946228968225951765070086144 Mile Rd, E 1/664613997892457936451903530140172288 Mile Rd, E 1/1329227995784915872903807060280344576 Mile Rd, E 1/2658455991569831745807614120560689152 Mile Rd, E 1/5316911983139663491615228241121378304 Mile Rd, E 1/10633823966279326983230456482242756608 Mile Rd, E 1/21267647932558653966460912964485513216 Mile Rd, E 1/42535295865117307932921825928971026432 Mile Rd, E 1/85070591730234615865843651857942052864 Mile Rd, E 1/170141183460469231731687303715884105728 Mile Rd, E 1/340282366920938463463374607431768211456 Mile Rd, E 1/680564733841876926926749214863536422912 Mile Rd, E 1/1361129467683753853853498429727072845824 Mile Rd, E 1/2722258935367507707706996859454145691648 Mile Rd, E 1/5444517870735015415413993718908291383296 Mile Rd, E 1/10889035741470030830827987437816582766592 Mile Rd, E 1/21778071482940061661655974875633165533184 Mile Rd, E 1/43556142965880123323311949751266331066368 Mile Rd, E 1/87112285931760246646623899502532662132736 Mile Rd, E 1/

--- S 7 Mile Rd from Midland Rd to E Townline 14 Rd.
Both sides attend Auburn Elementary.

--- E Indiana St from N Henry St east to the Saginaw River.
Both sides attend Kolb Elementary.



Bay City Public Schools District Board Members and Terms of Office

President

Marie McFarland
2192 Whiteherse
Bay City, MI 48706
Term Expires: December 2014

Vice President

Pauline Helmling
231 Stanley
Bay City, MI 48708
Term Expires: December 2018

Secretary

Charles Hewitt
403 Hill Street
Bay City, MI 48708
Term Expires: December 2016

Treasurer

Patrick O'Shea
103 Maplewood Court
Bay City, MI 48708
Term Expires: December 2014

Trustees

Michael Wilcox
7370 Glen Eagle
Bay City, MI 48706
Term Expires: December 2016

John Billette
4780 Briarwood
Auburn, MI 48611
Term Expires: December 2014

Ben Gibson
3087 Old Kawkawlin Road
Bay City, MI 48706
Term Expires: December 2014

BAY CITY SCHOOL DISTRICT VOTING LOCATIONS

CITIES OF:

Auburn City	City Hall, 113 E. Elm Street, Auburn, MI
Bay City, Ward 1 Pct. 1	Pere Marquette Depot, 1000 Adams Street, Bay City
Bay City, Ward 2 Pct. 1	Washington School, 1821 McKinley Street., Bay City
Bay City, Ward 3 Pct. 1	City Hall, 301 Washington Avenue, Bay City
Bay City, Ward 4 Pct. 1	MacGregor School, 1012 Fremont St., Bay City
Bay City, Ward 5 Pct. 1	St. Hyacinth Hall, 2305 S. Monroe St. Bay City
Bay City, Ward 6 Pct. 1	Zion Lutheran School, 1707 S. Kiesel Street, Bay City
Bay City, Ward 7 Pct. 1	Kolb School, 305 W. Crump St., Bay City
Bay City, Ward 8 Pct. 1	School Administration Bldg., 910 N. Walnut St., Bay City
Bay City, Ward 9 Pct. 1	Visitation Parish Hall, 1104 State Street, Bay City
Midland City 1-6	Midland Civic Arena, 405 Fast Ice Drive, Midland, MI

TOWNSHIPS OF:

Beaver Pct. 1	Beaver Township Hall, 1850 Garfield Rd., Auburn, MI
Frankenlust Pct. 1	LFA Hall, 2323 Amelith Road, Bay City, MI (This includes registered voters of Kochville, Tittabawassee and Zilwaukee Townships within the Bay City School District.)
Hampton Pct. 3	Hampton Twp. Hall, 801 W. Center Ave. Rd. Essexville, MI
Hampton Pct. 4	Bay-Hampton School, 1980 Youngs Ditch Rd., Bay City, MI
Hampton Pct. 6	Bay-Hampton School, 1980 Youngs Ditch Rd., Bay City, MI
Kawkawlin Pct. 1	Kawkawlin Township Hall, 1800 Parish Rd., Kawkawlin, MI
Kawkawlin Pct. 2	Kawkawlin Township Hall, 1800 Parish Rd., Kawkawlin, MI
Merritt Pct. 1	Merritt Township Hall, 48 E. Munger Rd., Munger, MI
Monitor Pct. 1	Monitor Township Hall, 2483 Midland Rd., Bay City, MI
Monitor Pct. 2	Mackensen School, 5535 Dennis Rd., Bay City, MI
Monitor Pct. 3	McAlear Sawden Elementary School, 2300 Midland, Bay City, MI
Monitor Pct. 4	Mackensen School, 5535 Dennis Rd., Bay City, MI
Monitor Pct. 5	McAlear Sawden Elementary School, 2300 Midland, Bay City, MI
Monitor Pct. 6	Monitor Township Hall, 2483 Midland Rd., Bay City, MI
Portsmouth Pct. 1	Portsmouth Township Hall, 1711 W. Cass Ave., Bay City, MI
Portsmouth Pct. 2	Portsmouth Township Hall, 1711 W. Cass Ave., Bay City, MI
Williams Pct..1	Williams Township Hall, 1080 W. Midland Rd., Auburn, MI
Williams Pct. 2	Williams Township Hall, 1080 W. Midland Rd., Auburn, MI
Williams Pct. 3	Williams Township Hall, 1080 W. Midland Rd., Auburn, MI (This includes registered voters who reside in the City of Midland Ward 1 Pct. 6 within the Bay City School District.)

PRECINCTS

All Bay City Public School voters will vote at their regular polling locations used for General Elections with the exception of the following:

1. Contingent on the number of candidates or ballot issues, precincts may be consolidated if the precincts are located at the same polling location.
2. Voters from Buena Vista Township shall vote at Merritt Township Hall, 48 E. Munger Road, Munger MI, contingent upon jurisdiction of the ballot.
3. Voters from Kochville, Zilwaukee and Tittabawassee Townships shall vote at LFA Hall, 2323 Amelith Road, Bay City MI, contingent upon jurisdiction of the ballot.
4. Frankenlust Township, Freeland School District voters shall vote at LFA Hall, 2323 Amelith Road, Bay City, MI, contingent upon jurisdiction of the ballot.
5. Voters from the City of Midland shall vote at Williams Township Hall, 1080 W. Midland Road, Auburn MI, contingent upon jurisdiction of the ballot.
6. Hampton Township precincts 1, 2 and 5, the Essexville Hampton School District, shall vote at their regular polling locations used for General Elections.
7. Hampton Township precincts 3, 4 and 6, the Bay City School District, shall vote at the at their regular polling locations used for General Elections.
8. Merritt Township shall process Reese School District voters under Consolidation Plan executed with Tuscola County.

Election Responsibilities Performed by the County Clerk

- Serve as the district's filing official and accept candidate filings, any ballot proposal language, check petitions for sufficiency, accept candidate withdrawals.
- Transmit copies of petitions to the local clerks for verification and certification of candidates for the ballot to the county clerk contingent on the type of election held.
- Publish one (1) Public Notice "Close of Registration" and "Notice of Election" in the Bay City Times. MCL 168.498 (3).
- Arrange for the programming, layout, proofing, coding and printing of ballots.
- May enter into mutual agreement for programming services contingent on jurisdiction of the ballot. Bay City Clerk to contract for programming if in odd year City elections.
- Assess programming fees per precinct for special elections based on actual costs.
- Send proof ballot to candidates and school district pursuant to State law.
- Address election day issues and "troubleshooting"
- Provide election inspector training on a two year cycle in conjunction with election inspector certification required by law.
- Order necessary supplies and precinct kits. Bay City Clerk to order precinct kits individually.
- Schedule canvass of election, provide election results for certification by Canvassers.
- Receives file copy of the "Acceptance of Office/Oath of Office" from School Secretary.
- Compile reimbursement requests from local clerks and present to the school board a verified account of actual costs of conducting the school district's regular or special election not later than 84 days after the date of the regular or special election as per law.
- Forward any reimbursement disputes to the Secretary of State for resolution.
- All other duties required of an election coordinator in conducting the school election as prescribed by law.

*Public Act 233 of 2011 required School Board members to hold elections in November of even years effective November 2012.

*MCL 168.305 (2) required all school district election coordinating committees to meet at four (4) year intervals to review and, if necessary, alter the election arrangements for conducting school elections, effective January 1, 2013.

Election Responsibilities Performed by the Local Clerks

- Receive copies of the petitions for verification and certify candidates for the ballot to the County Clerk contingent on the type of election conducted.
- Conduct school district's regular and special elections per MCL 168.305 (2)
- Provide voting equipment for the district's elections
- Public notice and perform "Public Accuracy" testing
- Handle the distribution, receipt and processing of absentee ballot applications per law.
- Handle the issuance of absentee ballots and the return of voted absentee ballots per law.
- Handle Qualified Voter File (QVF) related responsibilities including the production of precinct lists, e-poll book functions and updating voter history.
- Appoint Election Inspectors with attempts to be made to work with three inspectors per precinct. Local clerks will determine if added inspectors are warranted based on election.
- The Chairperson and Election Inspectors shall be paid at their respective city/township's standard rate per election. Payment shall be made by the local clerks prior to reimbursement from the respective school board.
- Arrange for temporary employees as necessary; with payment by the local clerks prior to reimbursement from the respective school board.
- Set up polling places for election day. Arrange with Bay City School district officials for access to polling place for set up the day before election and allow time for vacating also.
- Handle election day issues and "troubleshooting".
- Deliver election day results/materials to County Clerk.
- Store voted ballots after the election.
- Present to the County Clerk a verified account of actual costs of conducting the school district's regular or special election as soon as possible. Upon receipt of a reimbursement request, the School Board must "pay or disapprove all or a portion of the verified account" within 84 days MCL 168.351. Schools would appreciate submission of the expenses prior to the end of their fiscal year.
- Local clerks hold the ability to establish precinct boundaries by resolution of their local Election Commission.
- All other duties required of a clerk in conducting the school election as prescribed by law.
- Bay City Clerk to order precinct supply kits individually.

Election Responsibilities Performed by the
Secretary of the
School Board

- Submit the agenda report to “Call the Election” or “Set the Specifics” of the ballot to include the ballot language and the names of board members for Board approval.
- Forward ballot language to the election coordinator if submitting a ballot question on a regular election date, on a date when a city or township within the school district is holding an election by adopting a resolution to that effect, not less than 70 days before the election date, or on a special election date as provided by section 641 (4).
- Within ten days after notification by the election coordinator of the election to a school board each member must file an acceptance of office with the school board Secretary.
- Receives “Acceptance of Office with Oath of Office” from newly elected candidate and forwards copy of said acceptance to the County Clerk.
- As past practice, responsible for rental fees of polling locations in the City of Bay City.
- Responsible for payment of absentee counting board(s) with the City of Bay City and the Townships of Frankenlust, Hampton, Kawkawlin, Monitor, Portsmouth and Williams, if applicable.
- Within three days after appointment to fill a vacancy provide written notice to the election coordinator. Notice to include name, address and office of the person who vacated the office and the same information for the person filling the vacancy. MCL 168.311
- School board shall pay or disapprove all or a portion of the verified account within 84 days after receiving the verified account of actual costs of conducting the election. (Precinct inspectors compensated by local jurisdictions prior to this date.)
- School Board may be subject to programming fees associated with ballot layout, including Voter Assisted Terminals and/or Voting tabulator devices.
- Work with city, township, county or state officials on “disapproved costs” issues.
- School board shall pay their applicable portion for the canvass of the votes.
- All other duties required of a school board secretary in conducting a school election as prescribed by law.
- When applicable, arranging for setting up of polling place for election day. Bay City school district officials to allow access to polling place the day before election day and allow access for vacating also.

If a special election is called on a date provided under Section (4), the School District Coordinating Committee shall schedule the special election date. MCL 168.641, MCL 168.312.

This Initial Report/Agreement may be altered in writing upon the consent of the undersigned jurisdictions.

The County Clerk shall file a copy of this Initial Report or subsequent altered Report(s) with the State of Michigan, Bureau of Elections and each Coordinating Committee Member shall sign the Report. MCL 168.305(1)

Member

Date

Cynthia A. Luczak
Cynthia A. Luczak, Bay County Clerk

1-14-13

Charles Hewitt
Charles Hewitt, Secretary Bay City School Board

1-14-13

Stacey Mieske
Stacey Mieske, Beaver Township Clerk

1-16-13

Donna Reichard
Donna Reichard, Frankenlust Township Clerk

1-14-13

Pamela Wright
Pamela Wright, Hampton Township Clerk

1-14-13

Gregory Petrimoulx
Gregory Petrimoulx, Kawkawlin Township Clerk

1-14-13

Kathy Bremer
Kathy Bremer, Merritt Township Clerk

1-14-13

Cindy L. Kowalski
Cindy Kowalski, Monitor Township Clerk

1-30-2013

Judith F. Bukowski
Judith Bukowski, Portsmouth Township Clerk

1-14-13

Amy Charney
Amy Charney, Williams Township Clerk

1-14-13

Karen Bellor
Karen Bellor, City of Auburn Clerk

1-31-13

Dana Muscott
Dana Muscott, City of Bay City

1-30-13

for Engell McCollum - Deputy
Gloria A. Platko, Buena Vista Twp, Saginaw County

1-14-13

[Signature]
Kevin Machata, Kochville Twp, Saginaw County

1-14-13

[Signature]
Robert D. DuCharme, Tittabawassee Twp, Saginaw County

1-23-13

Patricia Bradt
Patricia Bradt, Zilwaukee Twp, Saginaw County

1-14-13

[Signature]
Selina Tilsdale, City of Midland, Midland County

1-29-13